

REALTI/online Version 4.40 Update Release Notes and Update Instructions

August 30, 2004

CIBC Forms/WordPerfect 12/Additional Enhancements and Fixes

The REALTI/online Version 4.40 Update provides the following new features and fixes:

The newest version of the CIBC forms (May 2004)

- Now provides for WordPerfect 12 (as well as any previously acceptable word processor)
- Latest version of REALTI/online title search import file (des.txt)
- Trust Statement and Statement of Adjustments - per diem interest can be calculated on the first mortgage instead of on the cash to close
- Affidavit of Transferee wording is slightly modified
- Caveat, Discharge of Caveat and Report to Purchaser will now all use the Land Registry office indicator to specify Registration District
- Statement of Monies Received and Disbursed - calculation modified to include missing field
- Statutory Declaration on Purchase transactions - will now print the information regarding down payment based on whether there is a deposit amount
- Initial letter to mortgagor - minor wording changes
- Reporting letter to mortgagor on the Mortgage side - modified to add Title Insurance option and wording
- Encumbrance details in the Mortgage Report and some bank forms have been reformatted for better appearance
- Statement of Adjustments now shows GST broken out from the price
- Affidavit of Transferee on the Purchase and Sale sides can now be printed as a separate document (you will need to add the following document to your Document Specifications in the Project Defaults on the Purchase and Sale sides as follows:
Affidavit of Transferee M affxfee.fm/bond.wp
- A new “Affidavit Verifying Corporate Signing Authority” form has been added to the Transfer and Transfer Back. You are given the option to include this document when merging, if a corporation is involved.

How To Run the REALTI/online 4.40 Update

Note that for a network system, this procedure only needs to be done once for the network and not on each workstation. However, if you are using Microsoft Word, you will need to run Workstat, **Set up Workstation** on each Workstation. The Workstat program is located within the CAKEsoft Programs folder.

1. Under the **REALTI/online Update Ver. 4.40** heading, double click on *Download Update here*.
2. As in past updates, you will be asked whether to save the file to disk or run it now. Select to save it to disk and select the location where it will be saved.
3. If your browser gives you the option, you can run the update as soon as it has been downloaded by clicking on *Open* when the download is complete. If not, after the file has been downloaded, use Windows Explorer or My Computer to find the on44up.exe file and then double click on it.
4. The Install Shield program will run. Enter the password as indicated in the email you received from JASgroup regarding this update. If you have not received this password please contact John at 226-2297 in Calgary, 1(877)226-6440 toll free, or email john@jasgroup.ca with "REALTI/online 4.40 update password" in the subject line of the email.
5. **Version check.** If your version is previous to v3.2 you will get a message telling you so. You must then run the REALTI/online v3.2 and perhaps version 3.0 depending on your current version. Both of these are available under the Downloads option on this site. To determine which version you currently have, select the Maintenance Menu from your REALTI/online main menu, then select Project Defaults, then PURCHASE/AB. You will find your current version number at the top left of the screen. A different password is required for each of these updates, and these passwords are available from John at 226-2297 in Calgary, 1(877)226-6440 toll free, or email john@jasgroup.ca with "REALTI/online x.xx update password" in the subject line of the email - please replace the x.xx with the version of the update for which the password is required.
6. **Browse to find your CAKE structure. Then click Next.**

(If you don't know the location of your CAKE structure, you can find it on your CAKEwin icon. To do so, left click once on the CAKEsoft Programs folder on your desktop, then right-click on the Cakewin icon inside it. Choose Properties, Shortcut. In the Target box, you will see a long command line. (Be sure to scroll as far LEFT in this box as possible.) You will see a line such as "f:\cake\bin\cakewin.exe -gf:\cake\glob".. The first letter tells you the drive and the part immediately after this up to the first cake tells you where cake is located on that drive. In this case, the CAKE folder is simply f:\cake. If the line were instead, f:\apps\cake\cakewin.exe ..., the folder would be f:\apps\cake).

7. ***Setup will backup your CAKE folder to ensure data integrity. Please choose a destination folder.***

The default backup folder is \cakeback on the drive letter where CAKE is located. You may browse to choose a different folder if you wish. Make sure that if you are running the update a second time for any reason that you first restore the backup folder you made the first time. Do not delete the backup folder you made as that is your original data before you ran the update the first time.

The backup procedure could take anywhere from 5 to 15 minutes depending on the number of modules in your current CAKE structure and the speed of your computer. It must be done to ensure that the latest version of your CAKE programs remain intact in case of update error.

If you already have a \cakeback folder, you are asked to enter a different backup folder, such as cakeback2. Only after you are sure that the update has gone smoothly, you may delete the original backup folder.

8. ***CAKESoft Programs Setup is performing the requested operations.***

Please wait while the update installs any new files required. Note that if, during this process, you get a message indicating ReadOnly File Detected, this means that a Read Only file has been detected by the update. You should tick off the “Don’t display this message again” box and answer “Yes” to continue with the operation.

9. ***CAKESoft has been installed on your system.***

Click ***Finish*** to complete the program.

10. **The program(s) have now been updated. You can load CAKEwin as you normally do.**